



GILROY UNIFIED SCHOOL DISTRICT

Within the State and Out of State / Overnight Field Trip Request Form

| LEVEL 1 | LEVEL 2 |
|---|---|
| <i>Within the State / One-Day Trip (District Office information only)</i> | <i>Out of State and/or Overnight Trip (Board Approval required)</i> |
| <u>Submit (6) weeks in advance for Principal approval and District Office information.</u> | <u>Submit (4) months in advance for BOARD APPROVAL.</u> |
| Date of Trip: _____ | Dates of Trip: <u>04/05/19 - 04/07/19</u> |
| Please check: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sat <input type="checkbox"/> Sun | Number of Days: <u>3</u> Please check: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> Sat <input checked="" type="checkbox"/> Sun |
| <u>DEPARTURE DATE / TIME:</u> _____ | <u>DEPARTURE DATE / TIME:</u> <u>04/05/2019</u> |
| <u>RETURN DATE / TIME:</u> _____ | <u>RETURN DATE / TIME:</u> <u>04/07/2019 4 pm</u> |
| Number of Students attending: _____ | Number of Students attending: <u>6</u> |
| Names of Chaperones <u>mandatory!</u> | Names of Chaperones <u>mandatory!</u> |

Date: 12/10/2018 School Site: CHS Grade Level: ALL

Name of Group / Organization: CHS TRACK

Name of Lead Instructor(s): Jeff Myers School Extension: _____

DESTINATION (Location / City / State):

Arcadia HS, Arcadia, CA

Does the trip involve any water related activities? ☐ Yes ☒ No

If yes, please describe as additional information/assurances may be required (GUS 67A).

According to GUSD's AR 6153 "Field Trips about trips involving water craft, the use of private and or non-commercial vessels is prohibited.

The teacher must verify the following:

- ☐ 1) The vessel must be properly licensed.
- ☐ 2) The Captain has a current valid license for the type and size of the vessel.
- ☐ 3) The vessel has adequate life jackets for the group.
- ☐ 4) The teacher must obtain a certificate of insurance naming the district as an additional insured. (Please attach to Field Trip Request Form #67)
- ☐ 5) The teacher must insist that emergency procedures and drills are reviewed by the boat personnel with the filed trip adults and participants.

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- ☐ 6) The teacher must review weather conditions and information prior to the trip and be aware of any warnings out.
☐ 7) The teacher will assign adult chaperons to specific children.
☐ 8) The teacher must have school's first aid kit.
☐ 9) The trip shall be accompanied by a teacher, employee or agent of the school who has completed a first aid course which is certified by the American Red Cross

Number of Chaperones attending: Teachers _____ School Staff 2 Parents _____ Community Members: _____

LIST NAMES OF ALL CHAPERONES

- Teachers and other school staff: Jeff Myers - CHS Staff and Carmen Patane
CHS Assistant Track Coach

- Community Members: _____

- Parent/Guardian Name: (Please also include GUSD Student) You may add another sheet, if necessary. _____

Academic Purpose of Field Trip: (include curriculum and standards met by this field trip below).

Competition in the Arcadia Track & Field Invitational, the top invite in the nation.

Competitors have to be selected by the Invitational Staff.

Lodging arrangements:

Double Tree Inn - Monrovia 924 W Huntington Dr Monrovia, CA 91016

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MODE of Transportation (please check below):

☐ School Bus ☐ Charter Bus ☒ District Vehicle ☐ Private Car

If District vehicles or private vehicles are the mode of transportation, please check box below confirming all employees or volunteer drivers have been cleared by the District. All documents must be on file with the Transportation Department or with the Athletic Director at each site.

List Names of Drivers:

| | |
|------------|--|
| Jeff Myers | |
| | |
| | |

Documents required for clearance include: copy of driver's license, proof of insurance, GUS Form #110 and DMV H6 record

☐ All above documents are on file.


Estimated total cost per student \$1,430

Transportation Costs: Yes ☒ No ☐ Funding Source: CHS Track Budget

Admission Fees: Yes ☒ No ☐ Funding Source: CHS Track Budget

Substitute Teacher required? YES ☐ If yes, check one: full day sub ☐ or ½ day sub ☐ NO sub required ☒

Funding Source: CHS Track Budget - ASB

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|--|---|
| <i>Within the State / One-Day Trip</i> (Principal Approval only) | <i>Out of State and/or Overnight Trip</i> Board Approval required (*) |
| Signed: _____ Principal | Signed: _____ Principal |
| Dated: _____ Request approved: Yes [] No [] | Dated: <u>12/11/12</u> Request approved: Yes <input checked="" type="checkbox"/> No [] |
| Date received in Curriculum and Instruction Office: _____ | Signed: _____ Director of Curriculum and Instruction |
| Signed: _____ Dated: _____ Director of Curriculum and Instruction | Dated: <u>12-16-12</u> Request approved: Yes <input checked="" type="checkbox"/> No [] |
|  <p align="center">G.U.S.D. BOARD OF EDUCATION</p> <p align="center">Approved: [] YES [] NO</p> <p>Rationale (if not approved): _____</p> | |

To: Track & Field Athletes (Competitor & guests)
From: Jeff Myers Head Track Coach Christopher High School
Re: Arcadia Track Invitational
Date: April 5th-April 7th 2019

- The information regarding the trip to the Arcadia Track and Field Invitational. The Arcadia Track Invitational is the most prestigious high school track meet in the nation.
- The Arcadia Track meet is a 2 day meet with competition on Friday April 5th and Saturday April 6th.
- The information below is for the athlete, guests, parents and coaches.

TRAVEL TO ARCADIA,CA

- CHS team members will leave CHS on Friday April 5th at 8:00am.
- CHS in the GUSD is on break this week.
- CHS team members will stop for lunch approx 12:30pm.
- CHS team members will compete on both Friday and Saturday.
- CHS team members will depart Arcadia and arrive back at CHS approx. 4pm on Sunday April 7th.
- Coach Myers and or Athlete's parents will be driving to and from the event. School van driven by Coach Myers.

LODGING

- The team will be staying at the Oak Tree Inn.
Double Tree Inn
924 W. Huntington Dr.
Monrovia, CA 91016
(626) 357-1900

MEALS ON THE TRIP

- CHS team members, parents and coaches are expected to pay for their own meals.

Misc Expenses

- Admission on Friday session is \$ 9.00 General
- Admission on Saturday (Both Sessions) is \$ 18.00 General
- Arcadia Meet T-shirts run around \$ 20-30, while sweatshirts run around \$40.00

TEAM MEMBER EXPECTATIONS

All team members are expected to continue to behave respectfully & responsibly as they represent Christopher High School.

CONTACT INFORMATION

Jeff Myers
Head Track Coach
(408) 807-1694 cell

Ryan Dequin
Athletic Director
(408) 497-6233

Meet Director: Rich Gonzalez

Meet Site:
Arcadia High School
180 Campus Dr.
Arcadia, CA 91007

Jeff Myers
Head Track Coach
Christopher High School
(408) 807-1694
jeff.myers@gilroyunified.org